

Juvenile Justice FAQ's

Jason Wutt
eWiSACWIS Project

Overview

- Documenting Juvenile Justice cases in eWiSACWIS
 - Child is placed out of home (required)
 - Child is not placed out of home (optional)

Child Placed Out of Home

■ Create Services Intake

- Create > Intake > Services Intake
- Search out and add all Household Members
- The delinquent child can have the role 'Referral Name'
 - This is beneficial to see how many delinquent referrals were received on a child in that family
- Screen In
- Link to existing CPS or JJ Case if appropriate

Child Placed Out of Home

■ Person Management

- From the desktop, click on the case name to open the maintain case page
- Click on the name of the person you need to maintain
- Complete all **RED** fields on the Person Management page for the child in placement
- These fields indicate information necessary for AFCARS reporting

Child Placed Out of Home

- Create the Out of Home Placement for the child
 - Create > Case Work > Placement > Out of Home Placement
 - Select the Case, Child, then click Create
 - Enter the applicable information, including removal from home information and the KIDS referral
 - Approve

Child Placed Out of Home

- What needs to be completed?
 - Out of Home Placement
 - Permanency Plan
 - Foster Care Rate Setting (depending on placement)
 - Documentation of the Administrative Review and Permanency Plan Hearings
 - IV-E and MA Eligibility referrals
 - Trust Account for off-setting cost of care
 - Person Management

What *Can* Be Done in eWiSACWIS?

- The following templates can be accessed from the Administration Icon on the Create Case Work page in eWiSACWIS:
 - Delinquency Assessment and Court Report (CFS-2317W)
 - Delinquency Risk Assessment (CFS-2266-54W)
 - JJ Assessment of Family (CFS-2267-25W)
 - JJ Case Plan (CFS-2268-55W, CFS-2268-70W or CFS-2268-61W)
 - JJ Case Progress Evaluation (CFS-2315W-36)
 - JJ Case Review / Closing Narrative (CFS-2665-70W)
 - JJ Face Sheet (CFS-2235-27W, CFS-2235-68W or CFS-2235-14W)
 - Letter to District Attorney (CFS-2308-68)

More Templates...

- More accessed via the Administration Icon on the Create Case Work page
 - Referral Request (CFS-2331)
 - Risk Reassessment for Youth in RCC or JCI (CFS-2266-15W)
 - Service Request and Referral (CFS-2318W)
 - Youth & Family Assessment (CFS-2263-18W or CFS-2263-70W)
 - Youth Risk Reassessment (CFS-2265 and CFS-2665-48W)

Even More JJ Templates

- The following template can be accessed from the Assessment Icon on the Create Case Work page in eWiSACWIS:
 - Child Welfare / Juvenile Justice Assessment (CFS-2214)
- The following templates can be accessed from the Service Intake page in eWiSACWIS:
 - Service Intake Referral Information (blank Word document)
 - Services Intake Summary (CFS-2247-24W)

More JJ Case Management Possibilities

- Case Notes
- Use Legal Action and Legal Status to manage court report ticklers
- Documentation of all referrals received on a child in one place

Questions?

